

HARDIN COUNTY BOARD OF SUPERVISORS
MINUTES – JUNE 30, 2021
WEDNESDAY - 9:00 A.M.
COURTHOUSE LARGE CONFERENCE ROOM

Chair BJ Hoffman called the meeting to order. Also present were Supervisors Reneé McClellan and Lance Granzow; and Emily Schwickerath, Donna Juber, Pauline Lloyd, Lori Kadner, Dave McDaniel, Angela De La Riva, Michael Pearce, Jolene Pieters, Darrell Meyer, Machel Eichmeier, Linn Adams, and Angela Silvey. Attending via Zoom: Lisa Lawler, Breanne Butler, Tifani Eisentrager, Matt Rezab, JD Holmes, Elaine Loring, Connie Mesch, Chris Wieting, Wes Wiese, Laura Cunningham, Becca Junker, Carey Callaway, Rocky Reents, and Julie Duhn.

The Pledge of Allegiance was recited.

McClellan moved, Granzow seconded to approve the agenda as posted. Motion carried.

Granzow moved, McClellan seconded to approve the minutes of June 23, 2021. Motion carried.

McClellan moved, Granzow seconded to approve the June 30, 2021 claims for payment. Motion carried.

Emergency Management Update: No report.

Utility Permits: None.

Secondary Roads: No report.

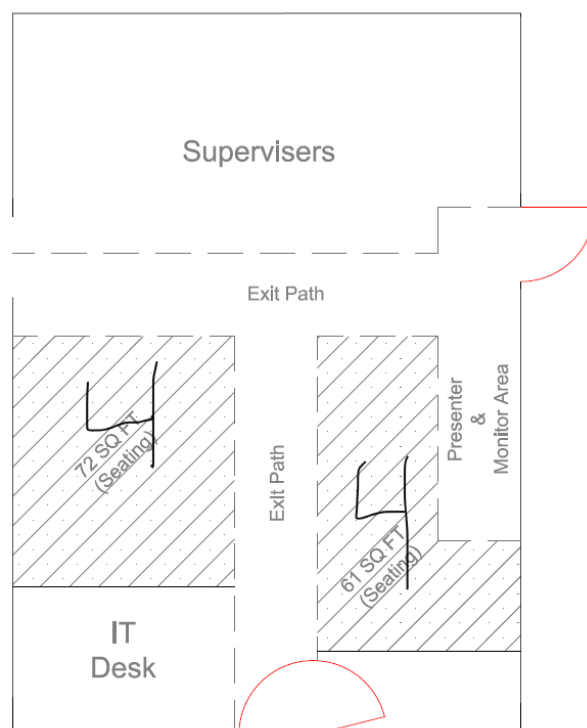
Emily Schwickerath, from Rep. Randy Feenstra’s office, introduced herself and encouraged constituents to reach out to the congressman’s staff as necessary.

Public Comments:

Questions and/or comments were received from Pauline Lloyd, Donna Juber, and Julie Duhn.

McClellan moved, Granzow seconded to approve the revised/clarified Courthouse Entry Policy, which now states, at Item 10, “Courthouse security may request the following information from the public before entry: Name, Destination within the Courthouse, Phone Number. Said Courthouse security may limit/regulate entry for social distancing purposes as directed by department heads.” Motion carried.

McClellan moved, Granzow seconded to approve the following seating chart as recommended by the Engineer’s Office for in-person attendees at Board meetings. Hoffman noted that larger-scale public hearings will be moved to facilities that can accommodate a crowd. Motion carried.



Chris Wieting, County Trails Commission, brought to the Board a grant application requesting \$300,000 from the State Recreational Trails Program to use toward paving the Iowa River's Edge Trail from Eldora to 260th Street north of Gifford, and the following action was taken:

McClellan moved, Granzow seconded to approve the Application for Iowa State Recreational Trails Program Funds for the Iowa River's Edge Trail. Motion carried.

Donna Juber requested a discussion on mowing/baling in the County rights-of-way, specifically with regard to landowners' rights to the vegetation/hay in their ditch. Juber sought for stricter mowing/baling permit terms and for the County to be able to prescribe consequences for persons who do not adhere to County requirements and state law.

It was decided the County will modify the Iowa DOT's harvesting and mowing permit application and consider adopting it in coming weeks. Granzow will continue talks with the County Attorney to determine if an ordinance that includes penalties for violators is feasible. Sheriff Dave McDaniel will also be involved in the discussion.

Granzow moved, McClellan seconded to approve the Pine Lake County Club Liquor License Application for Class C Liquor, for a term of 12 months, effective 07/17/2021. Motion carried.

One bid was received and opened for fuel bids for Secondary Roads and Conservation for fiscal year 2022. Granzow moved, McClellan seconded to approve the FY 2022 fuel bid from AgVantage FS, 7.8 cents over cost for gasohol and diesel and 12.9 cents over cost for propane. Motion carried.

WHEREUPON Board Member McClellan moved that the following Resolution be adopted:

RESOLUTION NO. 2021-27

APPROPRIATIONS RESOLUTION
2021/2022 FISCAL YEAR

WHEREAS, it is desired to make appropriations for each of the different offices and departments for the fiscal year beginning July 1, 2021, in accordance with Section 331.434, Subsection 6, Code of Iowa,

NOW, THEREFORE, be it resolved by the Board of Supervisors of Hardin County, Iowa, as follows:

Section 1. The amounts itemized by fund and by department or office on the attached schedule are hereby appropriated from the resources of each fund so itemized, to the department or office listed in the first column on the same line of the attached schedule.

Section 2. Subject to the provisions of other county procedures and regulations and applicable state law, the appropriations authorized under Section 1 shall constitute authorization for the department or officer listed to make expenditures or incur obligations from the itemized fund effective July 1, 2021.

Section 3. In accordance with Section 331.437, Code of Iowa, no department or officer shall expend or contract to expend any money or incur any liability, or enter into any contract which by its terms involves the expenditures of money for any purpose in excess of the amounts appropriated pursuant to this resolution.

Section 4. If at any time during the 2021/2022 budget year the Auditor shall ascertain that the available resources of a fund for that year will be less than said fund's total appropriations, she shall immediately so inform the Board and recommend appropriate corrective action.

Section 5. The Auditor shall establish separate accounts for the appropriations authorized in Section 1, each of which account shall indicate the amount of the appropriation, the amounts charged thereto, and the unencumbered balance. The Auditor shall report the status of such accounts to applicable departments and officers monthly during the 2021/2022 budget year.

Section 6. All appropriations authorized pursuant to this resolution lapse at the close of business June 30, 2022.

The appropriations schedule is as follows:

OFFICE OR DEPARTMENT	100% APPROPRIATION AMOUNT	75% APPROPRIATION AMOUNT
Board of Supervisors		\$ 984,268.50
Auditor		\$ 355,153.50
Treasurer		\$ 390,553.50
Attorney		\$ 318,231.00
Sheriff		\$ 3,591,456.75
Recorder		\$ 162,323.25
Information Technology/GIS		\$ 454,387.50
Economic Development		\$ 109,557.00
County Engineer		\$ 5,918,250.00
Veterans' Affairs		\$ 59,023.50
Conservation Board		\$ 608,894.25
IRVM		\$ 240,000.00
SUBTOTAL		\$13,192,098.75
Health Board	\$ 374,352.00	
General Assistance	\$ 61,713.00	
Clerk of Court	\$ 65,350.00	
Pioneer Cemetery	\$ 28,000.00	
General Services – Courthouse	\$ 449,854.00	
General Services – Miscellaneous	\$ 80,000.00	
General Services – Co. Office Bldg.	\$ 57,700.00	
DHS	\$ 8,125.00	
Mental Health Admin.	\$ 335,543.00	
Chemical Dependency	\$ 4,475.00	
Insurance	\$ 493,904.00	
Non-departmental 89	\$ 902,382.00	
Debt Service	\$1,632,111.00	
Inter-fund Operating Transfers	\$2,089,465.00	
Non-Departmental 99	\$ 36,310.00	
SUBTOTAL	\$6,619,284.00	
Non-County Funds/Commissions		
**Assessor	\$ 576,176.00	
**E911	\$ 451,750.00	
**Emergency Management	\$ 193,834.00	
SUBTOTAL	\$ 1,221,760.00	
TOTAL	\$21,033,142.75	

The motion was seconded by Board Member Granzow and after due Consideration thereof, the roll was called and the following Board Members voted:

AYES: McClellan, Granzow, and Hoffman
 NAYS: None
 ABSENT: None
 ABSTAIN: None

Whereupon, the Chair of the Board of Supervisors declared said Resolution duly passed And adopted this 30th day of June, 2021.

/s/ BJ Hoffman
 BJ Hoffman, Chairman

Hardin County Board of Supervisors

ATTEST:

/s/ Jolene Pieters

Jolene Pieters

Hardin County Auditor

WHEREUPON Board Member Granzow moved that the following Resolution be adopted:

RESOLUTION No. 2021-28

RESOLUTION FOR INTER-FUND OPERATING TRANSFERS
2021/2022 FISCAL YEAR

WHEREAS, it is desired to authorize the Auditor to periodically transfer sums from the General Basic Fund to the Capital Projects Fund and Secondary Road Fund; and from the Rural Services Basic Fund to the Secondary Road Fund during the 2021/2022 fiscal budget year, and

WHEREAS, said transfers must be in accordance with Section 331.432, Code of Iowa,

NOW, THEREFORE, be it resolved by the Board of Supervisors of Hardin County, Iowa, as follows:

Section 1. The total maximum transfers from the General Basic Fund to Secondary Road Fund shall not exceed \$167,541; and the total maximum transfer from Rural Services Basic Fund to the Secondary Road Fund shall not exceed the sum of \$1,921,924; for fiscal year beginning July 1, 2021.

Section 2. When notified of the apportionment of current property taxes, state replacements against levied property taxes, mobile home taxes, military service tax credit replacements, or livestock credit replacements to the General Basic or Rural Services Basic funds, the Auditor shall order a transfer from said fund to the Secondary Road Fund.

Section 3. The amount of the transfer required by Section 2 shall be equal to the apportionment made under Section 2 to the General Basic or Rural Basic Fund, respectively, multiplied by the ratio of said fund's total maximum transfer to the Secondary Road Fund, to the sum of said fund's total current property tax levy, total mobile home taxes, total military service tax credit replacements, and total livestock credit replacements.

Section 4. Notwithstanding the provisions of Section 2 and 3 of this resolution, total transfers to the above mentioned funds shall not exceed the amount specified in Section 1.

Section 5. Notwithstanding the provisions of Sections 2 and 3, the amount of any transfer shall not exceed available fund balances in the transferring fund.

Section 6. The Auditor is directed to correct her books when said operating transfers are made and to notify the Treasurer and County Engineer of the amounts of said transfers.

The motion was seconded by Board Member McClellan and after due consideration thereof, the roll was called and the following Board Members voted:

AYES: Granzow , McClellan, and Hoffman

NAYS: None

ABSENT: None

ABSTAIN: None

Whereupon, the Chair of the Board of Supervisors declared said Resolution duly passed And adopted this 30th day of June, 2021.

/s/ BJ Hoffman

BJ Hoffman, Chairman

Hardin County Board of Supervisors

ATTEST:

/s/ Jolene Pieters

Jolene Pieters

Hardin County Auditor

WHEREUPON Board Member McClellan moved that the following Resolution be adopted:

RESOLUTION NO. 2021-29

ADVANCE ISSUANCE OF PAYMENTS RESOLUTION
2021/2022 FISCAL YEAR

WHEREAS, The Board of Supervisors, pursuant to Section 331.506(3)(a and b), Code of Iowa, may authorize the County Auditor to issue payment when said Board is not in session for the following purposes:

1. Fixed charges including but not limited to, freight, express, postage, water, light, and telephone service or contracted services, after a bill is filed with the auditor.
2. Salaries and payrolls if the compensation has been fixed or approved by the Board. The salary or payroll shall be certified by the officer or supervisor under whose direction or supervision the compensation is earned.

NOW, THEREFORE, be it resolved by the Board of Supervisors of Hardin County, Iowa, the County Auditor is authorized to issue payments for the aforementioned when said Board is not in session during Fiscal Year 2021/2022.

BE IT FURTHER RESOLVED, all bills paid under provisions of Section 331.506 (3)(a and b), Code of Iowa, shall be submitted to the board for review and approval at its next meeting following the payment. The action of the board shall be recorded in the minutes of the board.

The motion was seconded by Board Member Granzow and after due Consideration thereof, the roll was called and the following Board Members voted:

AYES: McClellan, Granzow, and Hoffman

NAYS: None

ABSENT: None

ABSTAIN: None

Whereupon, the Chair of the Board of Supervisors declared said Resolution duly passed And adopted this 30th day of June, 2021.

/s/ BJ Hoffman

BJ Hoffman, Chairman

Hardin County Board of Supervisors

ATTEST:

/s/ Jolene Pieters

Jolene Pieters

Hardin County Auditor

WHEREUPON Board Member Granzow moved that the following Resolution be adopted:

RESOLUTION NO. 2021-30

RESOLUTION FOR BUDGET APPROPRIATION ADJUSTMENTS WITHIN THE SAME
SERVICE AREA
2021/2022 FISCAL YEAR

BE IT HEREBY RESOLVED by the Hardin County Board of Supervisors that the Hardin County Auditor is authorized to make the necessary budget appropriations within the ten service areas and the various organizations for the 2021/2022 fiscal year.

The motion was seconded by Board Member McClellan, and after due consideration thereof, the roll was called and the following Board Members voted:

AYES: Granzow, McClellan, and Hoffman
NAYS: None
ABSENT: None
ABSTAIN: None

Whereupon, the Chair of the Board of Supervisors declared said Resolution duly passed
And adopted this 30th day of June, 2021.

/s/ BJ Hoffman
BJ Hoffman, Chairman
Hardin County Board of Supervisors

ATTEST:

/s/ Jolene Pieters
Jolene Pieters
Hardin County Auditor

McClellan moved, Granzow seconded that the following Resolution No. 2021-31, a resolution on misconduct of employees who report directly to the Board, be adopted. Roll Call Vote: "Ayes" McClellan, Granzow, and Hoffman. "Nays" None. Resolution No. 2021-31 is hereby adopted as follows:

RESOLUTION NO. 2021-31

WHEREAS, the Hardin County Board of Supervisors wishes to implement a more efficient process to issue corrective action(s) to employees that report directly to the Board of Supervisors.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF HARDIN COUNTY, STATE OF IOWA:

1. The Chairperson of the Board of Supervisors shall have the authority to investigate allegations of misconduct and issue corrective action(s) to employees that report directly to the Board of Supervisors.
2. The Chairperson may not terminate an employee unless approved by a majority of the Board.

Passed and adopted this 30th day of June, 2021.

/s/ BJ Hoffman
BJ Hoffman, Chairperson
County Board of Supervisors

ATTEST: /s/ Jolene Pieters
Jolene Pieters
Hardin County Auditor

06/30/2021
Date

Discussion was held on a Change of Status submitted by Linn Adams, Community Services Director and CICS Coordination Officer, requesting a pay increase to \$96,000/year, as approved by the CICS governing board. Citing excessiveness, Hoffman moved, McClellan seconded to approve a lesser pay increase for Adams to \$91,000/year, effective 07/01/2021. Roll Call Vote: "Ayes" Hoffman, McClellan, and Granzow. "Nays" None. Motion carried.

McClellan moved, Granzow seconded to approve the discharge of Erick Knott, part-time Correctional Officer, effective 06/23/2021. Motion carried.

McClellan moved, Granzow seconded to approve the discharge of Maxwell Chapman, part-time Correctional Officer, effective 06/23/2021. Motion carried.

Granzow moved, McClellan seconded to approve the pay increase of Deanna Vaux, Motor Vehicle Deputy Treasurer, to \$54,415/year, effective 07/01/2021. Motion carried.

McClellan moved, Granzow seconded to approve the pay increase of Jessica Ann Wright, Treasurer's Tax Deputy, to \$47,116/year, effective 07/01/2021. Motion carried.

McClellan moved, Granzow seconded to approve the pay increase of Kristi Jo Hofmeister, Motor Vehicle / Driver's License Clerk, to \$20.42/hour, effective 07/01/2021. Motion carried.

Granzow moved, McClellan seconded to approve the pay increase of Sherry Lee Simons, Driver's License Deputy, to \$47,116/year, effective 07/01/2021. Motion carried.

McClellan moved, Granzow seconded to approve the pay increase of Michelle Harken, Motor Vehicle / Driver's License Clerk, to \$19.74/hour, effective 07/01/2021. Motion carried.

Other Business: None.

Granzow moved, McClellan seconded to adjourn. Motion carried.

/s/ BJ Hoffman
BJ Hoffman, Chair
Board of Supervisors

/s/ Jolene Pieters
Jolene Pieters
Hardin County Auditor

Chat Log from 6/30/2021

09:07:48 From Julie Duhn to Everyone : I had a public comment. Not unmuted.

09:08:27 From Hardin County to Everyone : They are doing in person public comments first

09:29:10 From Julie Duhn to Everyone : Point is that there is a permitting process with no consequences if violated. Free for all?

09:29:16 From Lisa Lawler to Everyone : I don't know for sure but mowing isn't supposed to happen until July 15th?

09:30:38 From Julie Duhn to Everyone : Withdraw permit if violated.

09:32:08 From Julie Duhn to Everyone : People realize that often it is an exercise in futility consulting a board of supervisors.

09:47:27 From Julie Duhn to Everyone : Gee, sounds like an ordinance can offer a consequence. Sounds like a positive step.

09:48:42 From Julie Duhn to Everyone : If there were an ordinance, people would be more willing to report. Simple.